Congratulations on this upcoming milestone!

Guests will be allowed to enter the Pavilion starting at 2 p.m. at the Southeast Concourse Level. **We expect the ceremony to last approximately two hours.** Large items should be left in vehicles. Alcohol, air horns, beach balls, and other flying debris will not be permitted at the Commencement Ceremony. If you bring strollers, balloons, tripods and other large items into the hall, we will ask you to claim check them until after the ceremony.

**Parking** is available in the West Entry Parking Structure and Lots 25, 30, 35 and 40 near the Pavilion. Signs will direct you and your guests to available lots. Lot 25A, closest to the Pavilion, will be reserved for those with special parking passes. If a vehicle has a California state-issued handicapped placard, parking is automatically available in Lot 25A (to access, stay in the right hand lane at the lot). Small carts will patrol parking lots to pick up those who have difficulty walking long distances. The cart can take people up to the entrance of the Pavilion.

**For guests with limited mobility, plan to arrive early** (about one hour before the ceremony begins) to ensure your party can sit together in a convenient location. We also suggest that you obtain a wheelchair if someone in your party cannot negotiate stairs or steep inclines. Please note that the university is unable to provide wheelchairs. Seating is available for wheelchairs and one companion at designated areas. All other guests must be seated in general guest seating.

**Commencement Programs**
Each graduate will receive a free program on his/her chair at the ceremony, and families and friends may purchase copies at $10 each on the day of the ceremony from the Bookstore at tables outside the Pavilion. If you would like to pre-order copies for your family or friends or if you’d like extra copies for yourself, you may go to the commencement website, http://commencement.ucdavis.edu and place an order. On the day of your ceremony, they will be available for pick up at the ARC Pro-Shop.

**You will need to line up at the Hutchison Field, in your cap and gown, no later than 2 p.m.** Signs identifying each department will be
prominently displayed. When you arrive, go to the sign for your major and line up. Approximately fifteen minutes before the start of the ceremony, event staff will ask you to form two lines by college. Staff members will lead the Graduates’ Procession to seats on the main floor of the Pavilion. Hostesses will escort you to your seats, filling both sides of the hall at the same time. When the candidates are presented for the awarding of scrolls, students will file by rows to the right side of the stage as directed by the hostesses. Present your name card to the reader (we will have additional name cards at Hutchison Field). After being introduced, continue on to center stage, receive your scroll, and return to your seat by way of the steps at the left side of the stage.

A professional photographer will be at the ceremony taking photographs: one portrait of each graduate before crossing the stage, and one of the graduate on stage receiving the scroll. Wear the tassel away from the audience when you are crossing the stage so your face will be clearly visible to the photographer. Please tell your family and friends that photographs and videos may be taken from their seats during the ceremony, but they will not be allowed on the floor to take pictures.

After the ceremony, please leave your gown on the marked tables outside the Southeast corner of the Pavilion (near Starbucks).

STUDENTS & GUESTS – TICKETS & ATTENDANCE

By registering for commencement and receiving your tickets, you and your guests are agreeing to the policies listed below. Our goal is to make commencement an event you and your family will fondly remember.

Tickets are issued based on the venue’s capacity deemed by the Fire Marshal. Any student who is found selling tickets or in possession of counterfeit tickets will be dismissed from commencement and reported to Student Judicial Affairs. Any guest who is found selling tickets or in possession of counterfeit tickets at commencement will lose their privilege of admittance to the venue.

We ask that all graduates remain seated throughout the duration of
the ceremony and that graduates not leave prior to the conclusion of the ceremony. We understand that the ceremony can be lengthy, but every single graduate deserves the right to be celebrated.

**STUDENTS – BEHAVIOR AT COMMENCEMENT**

Academic dress is mandatory for graduates and the university reserves the right to refuse admission to students who do not comply with this requirement.

Any student perceived as being under the influence of alcohol or drugs may be detained or removed from the ceremony by staff and/or security for further investigation.

University policy prohibits the unlawful use, sale, distribution, dispensing, or possession of alcohol or of controlled substances by students on University premises and official University functions. Students shall not use illegal substances or abuse legal substances in a manner that impairs scholarly activities or student life. (Adapted from UCD P&P Manual Chapter 380, Section 18) Students violating this policy may be excluded from privileges and activities when there is reasonable cause to believe that their conduct 1) threatens the safety of themselves and others on University property or at University functions; and/or 2) disrupts the orderly operation of the campus. (Adapted from UC Board of Regents Policy on Student Conduct & Discipline).

**STUDENTS & GUESTS – SECURITY**

UC Davis makes a special effort to ensure that our commencement is a memorable and enjoyable occasion for everyone involved. Students, parents, faculty and alumni have indicated their wish to have commencement conducted in an appropriately ceremonial atmosphere, and we ask for the cooperation of you and your guests.

Any person found to be intoxicated or carrying drugs or alcohol will be asked to leave the premises and may be subject to arrest by the police.

The university reserves the right to refuse admittance to the
ceremony and its venues and/or detain individuals if staff and/or security perceive the individual as threatening or causing a disruption to the event or other guests.

The ceremony can also be viewed via live streaming webcast at: http://commencementvideo.ucdavis.edu/

The Commencement Ceremony serves a dual purpose: To mark a point of accomplishment thus completing a chapter in the lives of students and those who support them, and to encourage continued pursuit of education and personal fulfillment. While this event will be your last official function as undergraduate students here, we sincerely hope that it will not be the end of your association with your College. Instead, may your graduation mark the transition in our relationships from those of students and teachers to those of colleagues.

The faculty and staff of the College of Engineering join me in congratulating you and in extending best wishes to you for a productive and fulfilling future.

Thank you,

Commencement Coordinator
Gail Stroup
College of Engineering
1042 Kemper Hall
gastroup@ucdavis.edu